



Planning and Follow-up Committee (strategic planning, organizational structure, leadership and government):-

Strategic Planning:-

- 1-The college strategic plan document is approved and documented.
- 2-The environmental analysis document (the internal and external environment of the (institution including the strengths and weaknesses / opportunities and threats matrix.
- 3-Documents of various academic studies inside and outside the faculty (students faculty members - workers – businessmen -Employers - Informers - Graduates)in environmental analysis.
- 4-The text of the vision, mission and strategy of the college is approved and documented.
- 5-Means of disseminating and announcing the vision and mission and continuing the strategy inside and outside the college.
- 6-The documents of the AFRAM issue, which are different in the vision, the mission, and the continuation of the overall strategy.
- 7-An approved document of the college's policies in the fields of education scientific research - community service and environmental development - financial policies – policies Acceptance and transfer ... etc.
- 8-Means of publishing and announcing the college's policies in the previous fields.
- 9-The college's plan to review and update these policies
- 10-An executive plan document, a plan for the implementation of the overall strategy – in line with the activity and the required tasks - implementation mechanisms
Implementation responsibility - implementation time period - outputs - indicators of achievement - funding required.
- 11-A document related to the areas of the college's strategy in relation to the university's strategy.
- 12-A document that collects the distinctive features of the college and its role in community service - the current and future competitive conditions of the college compared to
With the corresponding faculties, local, regional, and international exchanges have increased, and an atmosphere with distinctive programs - an increase in the demand of international students.
Numerous statistics for five years(Global rankings - Increased demand for labor)
market organizations over college graduates - Standard
Thousand graduates (feedback from beneficiaries or alumni) - rate of scientific publication – other.



Organizational Chart:-

- 1-College organizational structure document (approved and announced) procedures (for updating the organizational structure)if not applicable.
- 2-Job description and assignment of responsibilities for executive and executive activities.
- 3-The list of specialized departments in the faculty is approved and announced (Student Affairs Administration - Graduate Studies - Financial Administration and Accounts - Cultural relations - community services ... etc.) and the formation of these departments from management leaderships and workers.
- 4-Decision to approve the Crisis and Disaster Management Unit, including the necessary human and financial resources - The Unit's personnel training and development plan Their capabilities in this field - and the training of the concerned faculty members on the plans established for crises and disasters and the relevance of dealing with them.
- 5-A decision to accredit the Air Assurance Unit at the college and its regulatory (agency)certified and announced.
- 6-(Decision of the unit's bylaw and its management list)documented and announced.
- 7-(Files, responsibilities and activities of the unit)documented and announced.
- 8-Minutes and sessions of the unit's board of directors and reports of discussion of tour issues at the level of the official field of the college.
- 9-The methods followed by the unit to practice its activities (feedback documents reports of external auditors - audit documents Intercom.....
- 10-Job description of all the college's executive and executive positions (approved, documented and announced).

Leadership and government:-

- 1-Document of the criteria for the selection of operational measurements (approved and publicized).
- 2-The means to participate in the issue of training members in choosing the right measures.
- 3-Results of the survey (questionnaires) of the concerned staff (training staff administrative - staff) about the leadership style in the institution.
- 4-Official records of the faculty field on discussing issues of teaching and learning and developing programs and decisions that ensure the effectiveness of.
- 5-Training plan for developing management skills for collaborative economic measurements, counting programs or training courses and responding to the two events On it (notarized and publicized).



6-The institution's database includes various departments, administrative and legal information systems (bylaws and laws), and a preservation system Handling and recall of documents.

7-The methods used, the mechanisms and the decisions taken by the operational authorities to support the organization's internal air systems (financial support (moral support - administrative support) .

8-A documented and announced plan for the development of the institutions' selfresources, which are shared between financing sources - mechanisms and possibilities for implementation and follow-up FFA assessment indicators.

9-Documents to strengthen public relations with the productive and service sectors in society (agreements - projects - providing advice Specialized services - protocols ... documented and announced).

10-A list of units of a special nature and a role in resource development (jointly with the capabilities - liberation from the Iranian routine Linking rewards to production - promotion and marketing programs for the products and services of these units)

11-The mechanisms used to evaluate the performance of the institution's management, operational measures (documented and publicized), and areas (decisions) to derive from the results of Calendar.

12-The development projects that I have obtained from the institutions (other than their types - their objectives) and the means of financial measures to follow up And the continuity of these projects and the application of their results.